

Chairman Trustee Ristas opened the **May 17, 2021** meeting with the Pledge of Allegiance at 7:30 p.m.

**ROLL CALL:** Ristas (Chairman) present, Hozalski, present, J. Woodrum, present; Ciarrone, present

**OTHERS PRESENT:** None

**AUDIENCE PARTICIPATION:** None

**MINUTES:** Trustee Ristas moved **to approve the May 3, 2021 meeting minutes as corrected.** Trustee Woodrum seconded the motion. All voted yes. Motion carried.

**ZONING INSPECTOR'S REPORT:**

1. None

**FIRE CHIEF'S REPORT**

1. (From Trustee Woodrum). Good attendance for the grain bin rescue training for the fire department.

**MAINTENANCE REPORT:**

1. The Maintenance Supervisor discussed a culvert cleaner as a possible purchase for the township road crew. We will explore further if it is something that could benefit township residents. Trustee Woodrum asked if we could get a demo before we commit to buy. The approximate cost is \$4000. The Maintenance Supervisor was called and joined the meeting by phone and gave additional input.
2. The maintenance crew will be mowing roadsides the next week or so.
3. The Maintenance Supervisor will soon be going on vacation.

**TRUSTEES REPORT:**

- CLCJAD Ambulance Report: Discussed a grant for new communications equipment.
- LORCO Report: None
- ODOT Random Drug Test: None called.
- RLCWA Report: Trustee Ristas attended the regular meeting

1. Trustee Hozalski met with county stormwater personnel and walked the ditch on Gifford Rd. and Bronson Rd. The engineer's office will be evaluating the project.
2. Trustee Ristas got a call from a friend of homeowner Cruz about cleaning up the property. It appears the cleanup is progressing satisfactorily. Assistant County Prosecutor Mangan will be contacted for an update.
3. The commemorative sign was obtained by Trustee Ristas and will erect it with Maintenance Supervisor on the property by the recycle building.
4. Discussed holding remote meetings as an alternative for Trustees when farming and for vacations. It was felt this was allowable if a Trustee wanted to take advantage of this.

**FISCAL OFFICER'S REPORT:**

**#21-49**

1. Trustee Ristas moved with **Resolution #21-49** to approve \$20 payment of dues to the Lorain County Assn. of Fire Investigators for firefighter J. Linn. Trustee Hozalski seconded the motion. All voted yea. Resolution was adopted.
2. New credit card for D. Helms. Still need to get a copy of Trustee Hozalski's credit card for records.

**#21-50**

3. Trustee Hozalski moved with **Resolution #21-50** to approve reallocation of \$500 from Court St. account to Recycle Bldg account in the General Fund for propane increased usage and also move \$1500 to encumber for the 303 facility for propane expenses. Trustee Ristas seconded the motion. All voted yes. Resolution carried.

4. The Trustees agreed to renew membership in the Lorain County Township Assn for 2021-22 for \$220. The Fiscal Officer will investigate additional information regarding joining the Ohio Township Association and the Trustees will decide then whether to join.
5. At the OTARMA Risk Control visit in February, recommendations were made to add township emails so that Trustees would not have to use their own personal emails for township business. The Fiscal Officer will investigate how to do this and report on it at the next meeting.
6. A renter at the 303 facility used the night before it was to be rented for set up, Our policy states that additional hours for set up can be purchased for \$50 but she was not given this information, only that she was not allowed to set up the night before. The Trustees decided not to charge this additional \$50 out of the security deposit refund, because of the oversight of not informing the renter that she could have paid the fee and be able to get additional hours for set up.
7. The Fiscal Officer will view two webinars this week on ARP funding and Financing Major Purchases. He also plans to view a recorded webinar on UAN Budget Training.

**OLD BUSINESS:**

1. The Zoning Inspector's cell number is now on the website home page.

**NEW BUSINESS:**

1. None

**PAY BILLS:**

Trustee Ristas **moved to pay the bills** providing the fiscal officer says the funds are in place. Trustee Hozalski seconded the motion. All voted yes. Motion passed.

**ADJOURNMENT:** Trustee Hozalski moved **to adjourn the meeting at 8:19 pm.** Trustee Woodrum seconded the motion. Meeting adjourned.

**NEXT MEETING:**

**Board of Trustees Meeting: Monday, June 7, 2021 @ 7:30p.m., 42 Court Street, Kipton**

---



---

Fiscal Officer

---



---

Trustees