

CAMDEN TOWNSHIP BOARD OF TRUSTEES

FEBRUARY 3 2020

Chairman Trustee Ristas opened the **February 3, 2020** meeting with the Pledge of Allegiance at 7:30 p.m.

**ROLL CALL:** Hozalski, present; Ristas, present; Woodrum, present; Karney, present

**OTHERS PRESENT:** J. Ciarrone, Deputy Wohlever, C. Allomong, A. Woodrum, M. Fannin, R. Bremke

**AUDIENCE PARTICIPATION:**

- 1. Deputy Wohlever gave a brief report of criminal activity in the township. Theft of catalytic converters and smaller vehicles (eg ATV) seems to be more prevalent. Telephone and internet fraud continues to be a problem. The new dog barking ordinance was briefly reviewed with the Deputy and a copy will be emailed to him. M. Fannin commented that the dogs were "going crazy today."
- 2. Ray Bremke wants to rent the 303 complex for the 4 H club that has been meeting in our recycle building. There are more members and they are need more space.

**20-41**

Trustee Ristas **moved** with **Resolution # 20-41** *to allow the 4H club to use the 303 building for meetings on a trial basis on the first Tuesday of each month beginning in March provided that they furnish a certificate of liability insurance, complete a rental agreement and clean the building after each meeting.* No deposit is required if these conditions are met. Trustee Hozalski seconded the motion. All voted yes. Resolution passed.

- 3. M. Fannin suggested that the township consider using green technology in the building of the fire station.

**MINUTES:** Trustee Hozalski moved *to approve the January 21, 2020 minutes as Written.* Trustee Woodrum seconded the motion. All voted yes. Motion passed.

**ZONING INSPECTOR'S REPORT:** C. Allomong

- 1. Issued permit application # 20-01 to Bryan Weiland, 19803 Gore Orphanage Rd. (\$25 fee) for a garage addition to existing house.
- 2. Dropped off conditional use permit application to Dave Lamont on Green Rd.; wants to start a hair salon business.
- 3. Got calls from Pittsfield Twp and Brighton Twp about how we are currently doing zoning applications. He replied that there have been no changes from previous years.
- 4. Trustee Hozalski mentioned John Watters wants to resign from the Zoning Board of Appeals. It can be discussed at the upcoming joint zoning meeting.

**FIRE CHIEF'S REPORT:**

- 1. A. Woodrum received a notice and a bill from Lorain County Emergency Planning Committee that the dept. did not meet the minimum training requirements for hazmat. He may have to train another firefighter for the hazmat team. He will investigate further before turning the bill in for payment.
- 2. SCBA testing found that some of the equipment may be outdated.
- 3. The young men who were involved in the accident on Baird Rd. recently praised the fire dept for their actions at the scene.

**MAINTENANCE REPORT:**

- 1. C. Karney received Chip N Seal participation notice from the LC Engineer; list of roads is due by March 20, 2020.

**TRUSTEES REPORT:**

- 1. Trustee Woodrum, C. Karney and J. Ciarrone met with LC Auditor, Mr. Snodgrass and staff about options for moving millage from the road levy fund to the fire fund. The recommendation was to wait until June or July to complete levy resolutions; by then the auditor should know if the Nexus tax exemptions are approved and Green Circle litigation should be final. It was confirmed that the Nexus revenue will be allocated to real estate taxes in proportion to millage; only funds from the general fund and the fire fund can be used for construction of the new fire station.

2. Trustee Hozalski reported that Jim Morman, Mormon Funeral Home, Wakeman. contacted him about our indigent burial policy for Camden cemetery. Morman has seen an increase in indigent burials due to the drug epidemic and wants to plan for the future. Trustee Hozalski invited the Mormon to attend a trustee meeting to discuss our policies.
3. Trustee Hozalski received 8 easements from LC Engineer for county maintained ditches. Before presenting these easements to the landowners, Trustee Hozalski will get clarification that the landowners will not be charged extra fees by the county for ditch maintenance. There is a meeting at SWAC on February 27<sup>th</sup> that Trustee Hozalski will attend.
4. Trustee Hozalski reported that the replacement of the heating unit at the 303 complex was completed.
5. Trustee Ristas had no DOT paperwork yet for Feb.
6. Trustee Ristas will set up a personal visit to the family member responsible for the cleanup of the Underwood property on 303.
7. The new custodian will pick up the keys at the Recycle building after the weekend rental so the installation of a lockbox is not needed at this time.

**FISCAL OFFICER'S REPORT:**

1. C. Karney submitted the permanent budget for review by Trustees.

**20-42**

Trustee Woodrum **moved** with **Resolution #20-42** to approve the 2020 permanent appropriation budget as presented for \$824,408.91 (copy attached). Trustee Hozalski seconded the motion. Ristas, yes. Hozalski, yes. Woodrum, yes. Resolution passed.

2. Trustees signed the request to renew the Memorial Parade CD that was approved by Resolution # 20-35 at the Jan. 21 meeting.
3. C. Karney distributed email from P. Rutter, Bricker & Eckler law firm regarding the use of NEXUS funds or the construction of the fire station. He confirmed the LC Auditor's position that the NEXUS revenue is considered real estate tax collections and will be allocated to funds based on millage. His email also stated that we cannot petition to move the road levy funds to the fire station capital project fund unless the funds are used to construct a road to the fire station. This information restricts our options for new fire station funding.
4. Reports to initial: Feb Payroll withholding vouchers (Federal, OH, School District & OPERS), BWC true up voucher, Jan. Receipt and Payment listings, Jan. fund Status, StarPlus Jan bank statement
5. Reports to sign: Jan Bank Reconciliation, PO for 303 furnace
6. Jan Reports for information: Appropriation status as of Jan 31, 2020
7. Payment resolutions were made:

**20-43**

Trustee Hozalski **moved** with **Resolution 20-43** to pay Wellington Indoor Comfort \$6.316 for the balance due on the completed purchase and installation of a new furnace and air conditioning unit for the 303 building. Trustee Woodrum seconded the motion. All voted yes. Resolution passed.

**20-44**

Trustee Ristas **moved** with **Resolution #20-44** to approve payment of \$1,031.75 to MES (dba Warren Fire) for required SCBA flow testing. Trustee Hozalski seconded the motion. All voted yes. Resolution passed.

8. C. Karney will be on vacation from Feb. 10 through Feb. 18; J. Ciarrone out of office from Feb. 5 through Feb. 20.

**OLD BUSINESS:**

1. C. Karney will place legal ad in the Chronicle Telegram for dog ordinance passed at Jan. 21 meeting.

**NEW BUSINESS:**

1. Cemetery deeds were signed for Brumby, Section C, Lots 359 B & C
2. The census bureau would like to recruit helpers to help with the census. Trustee Ristas requested that the announcement be put on the township website.

**PAY BILLS:**

Trustee Ristas **moved to pay the bills** providing the fiscal officer says the funds are in place. Trustee Hozalski seconded the motion. All voted yes. Motion passed.

**ADJOURNMENT:** Trustee Hozalski **moved to adjourn** at 9:30 p.m. Trustee Woodrum seconded the motion. All voted yes. Meeting adjourned.

**NEXT MEETINGS:**

Joint Zoning Meeting	Thurs, Feb. 6, 2020	7:00p.m.	42 Court Street, Kipton
Board of Trustees Meeting	Tues. Feb. 18, 2020	7:30p.m.	42 Court Street, Kipton

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Fiscal Officer

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Trustees