

**CAMDEN TOWNSHIP BOARD OF TRUSTEES**

MARCH 16      2020

Chairman Trustee Ristas opened the **March 16, 2020** meeting with the Pledge of Allegiance at 7:30 p.m.

**ROLL CALL:** Hozalski, absent; Ristas, present; Woodrum, present; Karney, present

**OTHERS PRESENT:** J. Ciarrone, M. Kaminski, A. Woodrum

**AUDIENCE PARTICIPATION:** Mark Kaminski, a Camden township firefighter, gave a presentation on a volunteer suicide prevention organization Local Outreach to Suicide Survivors. (LOSS). They are part of NAMI (National Association Mental Illness), talk to families to help prevent suicides and are referred through the sheriff's dept. He may want to use the township hall for training volunteers.

**MINUTES:** Trustee Woodrum **moved** to postpone approval of the March 2, 2020 minutes until Trustee Hozalski returns. Trustee Ristas seconded the motion. All voted yes. Motion passed.

**ZONING INSPECTOR'S REPORT:** Absent

1. John Ciarrone resigned from the Zoning Commission per the recommendation from J. Innes, LC Asst. Prosecutor. There is one vacancy on the Board of Appeals and two on the Zoning Commission. Trustee Ristas will contact Marty Whitney and Lynn Fannin to determine on which board they would prefer to serve. Scott Rounds has expressed interest in serving on the Zoning Commission. Hiring will be discussed at the next meeting. The secretary at the recent ZBA meeting has to send the attendance from the meeting to the fiscal officer.
2. April 23 Zoning training meeting scheduled previously by LC Prosecutor's office has been cancelled
3. Brianna Hicks requested to move in a temporary house trailer onto her property at 18870 Gifford Rd. while her house is being built from a house fire.

**FIRE CHIEF'S REPORT:**

1. The pancake breakfast on March 29 has been cancelled.
2. Progress on the brush truck: it is continued to be built.
3. Fire Chief Woodrum is consulting with Tom Kelley about protocol for the current National Health Emergency. A text message was sent out by Homeland Security to cancel the primary elections tomorrow. Unclear if legal approval has been received.
4. Application is in progress with Enbridge for a \$7,500 grant for a new generator for the fire truck.
5. The current "ripbag" (air pack and mask device for downed firefighter) did not pass inspection. Fire Chief is getting quotes for replacement that has to be compatible with existing equipment.

**MAINTENANCE REPORT:**

1. RLCWA required backflow testing is due in April. Notice was placed into B. Helms folder.
2. Received Salt contract from ODOT. Need tonnage and report submitted by April 24<sup>th</sup>.

**TRUSTEES REPORT:**

**20-53**

1. Trustee Woodrum **moved** with **Resolution #20-53** *that due to the current National Health Emergency, it is in the best interest of the public to cancel all hall rentals until further notice with full refunds of security deposits and rental payments.* Trustee Ristas seconded the motion. All voted yes. Resolution passed.
2. Trustee Woodrum reported that the new ambulance was placed into service.
3. Trustee Woodrum mentioned an intern program that allows high school students to help with township maintenance.
4. Trustee Ristas went to a Health Department meeting on March 11 and discussed coronavirus.
5. Trustee Ristas attended the March 12 LC Health Dept. meeting; the main topic was the budget.
6. Trustee Ristas also attended the septic informational meeting at Russia Township. The new permit fees are not due until 2022.
7. The informational meeting scheduled for May 5 at the 303 complex has been cancelled.
8. Trustee Ristas stated that no one was pulled for the ODOT random drug testing.

**FISCAL OFFICER'S REPORT:**

1. Trustee Ristas moved to approve revising the bank signature cards to remove C. Karney and to add J. Ciarrone. Trustee Woodrum seconded the motion. All voted yes. Motion passed. Huntington, StarOhio and StarPlus paperwork can be forwarded to the bank but Farmers Bank may require a personal appearance.
2. Real estate settlement of \$220,650.82 was deposited on March 12, 2020.
3. With the current downturn in the stock market, C. Karney asked if the trustees wanted to move any funds out of StarOhio and Star Plus.

**20-54**

- Trustee Ristas moved with Resolution #20-54 to leave StarOhio and StarPlus investments in place for now. Trustee Woodrum seconded the motion. All voted yes. Resolution passed.
4. Discussed estimates of Green Circle Growers potential payback and potential shortfall of tax collections from NEXUS. J. Ciarrone to research ways to limit expense in the general fund.
  5. Reports to initial: Feb. bank statements-Huntington, Farmers Bank, StarOhio and StarPlus;
  6. Reports to sign: Super BC for Memorial Parade Committee interest
  7. MTD Reports for information: Appropriation Status as of March 16, Receipt listing

**OLD BUSINESS:**

1. Rebecca Underwood called and was going to attend meeting but has cancelled due to respiratory problems and concerns over Coronavirus. She provided her phone number and would like to come to a meeting when the national emergency is over.

**NEW BUSINESS:**

1. Per Wendy French, OTARMA invoice for the annual insurance policy renewal has not been sent yet. Payment is due on April 13 and she will forward the invoice before the next April meeting.

**20-55**

2. Trustee Ristas moved with Resolution #20-55 to appoint John Ciarrone, new fiscal officer, as the chairperson of the Camden Township Public Records Commission effective April 1, 2020. Trustee Woodrum seconded the motion. All voted yes. Resolution passed.

**20-56**

3. Trustee Woodrum moved with Resolution #20-56 to change D. Helms' payroll cycle from once per month to twice month per month. Trustee Ristas seconded the motion. All voted yes. Resolution passed.
4. Aspen Energy is advising us to look at revising our group-rating contract for possible energy Savings. Trustee Woodrum to research.
5. OH Attorney General advice on Open meetings was placed in trustee's folders along with suggestion to "stream" the meetings. Camden Township does not have the equipment to accomplish this.
6. There is no need to hold a public meeting to grant a liquor license for the new owner of the Pit Stop convenience store since there were no concerns with the store or the license.

**20-57**

Whereas there are no known public objections to MLMCC Enterprises LLC request for a new liquor license, Trustee Ristas moved with Resolution #20-57 to not request a public hearing for the MLMCC Enterprises LLC request for a liquor license at 50470 ST 20, Oberlin OH. Trustee Woodrum seconded the motion. All voted yes. Resolution passed.

**PAY BILLS:**

Trustee Ristas moved to pay the bills providing the fiscal officer says the funds are in place. Trustee Woodrum seconded the motion. Both voted yes. Motion passed.

**ADJOURNMENT:** Trustee Ristas moved to adjourn at 8:50 p.m. Trustee Woodrum seconded the motion. Both voted yes. Meeting adjourned.

**NEXT MEETING:** April 6, 2020, 7:30 p.m.                      42 COURT STREET, KIPTON

\_\_\_\_\_ Fiscal Officer

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 \_\_\_\_\_ Trustees