

Trustee Chairman Hozalski opened the **March 21, 2022** meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL: Trustee Ristas, present; Vice-Chairman Trustee J. Woodrum, present; Chairman Trustee Hozalski, present; Fiscal Officer Ciarrone, present.

OTHERS PRESENT: Paris Hicks, Pete Brubaker, Bud Helms (by phone)

AUDIENCE PARTICIPATION: None

MINUTES: Trustee Woodrum moved to approve the **March 7, 2022** regular meeting minutes with corrections. Trustee Ristas seconded the motion. All voted yes. Motion carried.

ZONING INSPECTOR'S REPORT:

1. There is a Zoning Board of Appeals meeting Thursday for Michelle Kinter.
2. A letter from the Lorain County Prosecutor's office was reviewed by the Trustees concerning the property cleanup at 51257 Betts Rd. The Trustees discussed informing Mr. Kerby of the upcoming Dumpster Days to help with the clean up.

FIRE CHIEF'S REPORT

1. There was a grass fire in the township that the fire department responded to and a death of elderly person.
2. Firefighter Max Anderson passed the endurance test and will take the fire test at Cuyahoga Community College in Parma.

MAINTENANCE REPORT:

1. The 2022 Dumpster Days in the township were announced for April 28-30 and will be posted on the township website after checking with Republic Services.
2. The Fiscal Officer left a voice message for a potential new part-time road maintenance worker and will also send an email.
3. The Maintenance Supervisor reported that the ditch mower is having mechanical problems and he will investigate. It also needs new tires.

TRUSTEE'S REPORT:

- CLCJAD Ambulance Report: Trustee Woodrum reported that there were 10 ambulance runs in the township in February. A new ambulance has been ordered. There are four positions open and the District is participating at a job fair.
- LORCO Report: The March, 2022 projects status report for LORCO was reviewed.
- ODOT Random Drug Test: None drawn; The 2021 MIS report was filed.
- RLCWA Report: None

#22-35

1. Trustee Hozalski moved with **Resolution 22-35** to participate in the 2022 Lorain County Engineer Chip and Seal program for selected township roads. Trustee Woodrum seconded the motion. The resolution was passed on a unanimous affirmative vote.

#22-36

2. Trustee Hozalski moved with **Resolution 22-36** to enter into a contract with ODOT for road salt supply for this year. Trustee Woodrum seconded the motion. All voted yes and the resolution was carried.

3. Trustee Ristas mentioned that backflow devices will be tested in April for RLCWA.
4. Trustee Hozalski attended the Lorain County Health Board meeting on March 10.

#22-37

5. Trustee Woodrum moved with **Resolution 22-37** to grant permission to the Firelands Hot Stove League to use the ball diamond at 417 State St. for practice throughout the summer as well as provide a port-a-pot. Trustee Hozalski seconded the motion. The resolution was adopted by a unanimous affirmative vote. The Fiscal Officer will send a liability form and obtain a liability certificate and practice schedule from the league.

6. A resident inquired about fixing the playground equipment at the Kipton Park. Trustee Ristas will talk with Mayor Meilander.

FISCAL OFFICER'S REPORT:

1. The Fiscal Officer reviewed the first half real estate distribution summary from the Auditor's office. Our first half distribution was \$58,379.30, which is about ¼ of what we usually receive due to the Green Circle Growers payback. The Fiscal Officer will investigate with the tax office what our remaining balance is on the repayment schedule, how to receipt the distribution, and whether an amendment to the Official Certificate is needed. Also, he will seek an update on the NEXUS pipeline tax payment.

#22-38

2. Trustee Hozalski moved with **Resolution 22-38** to establish a new levy Fund 2193 for the 2021 Fire & EMS levy monies. Trustee Ristas seconded the motion. All voted yes and the resolution was carried.

#22-39

3. Trustee Ristas moved with **Resolution 22-39** to approve the OTARMA liability and property insurance policy contract for another year, and also approve payment of \$19,654 for said policy. Trustee Woodrum seconded the motion. All voted in the affirmative and the resolution was adopted.

#22-40

4. Trustee Ristas moved with **Resolution 22-40** to approve payment of \$2794.51 for Sunrise Co-op for fuel for the township buildings and vehicles. Trustee Hozalski seconded the motion. All voted yes and the resolution was passed.

#22-41

5. Trustee Woodrum moved with **Resolution 22-41** to approve payment of \$3829.30 to Cargill, Inc. for road salt delivery. Trustee Ristas seconded the motion. The resolution passed with a unanimous affirmative vote.

OLD BUSINESS:

1. Trustee Hozalski reported that the Storm Water grant paperwork was submitted to the county Engineer's office along with nine letters of support signed by residents of Bronson and Gifford Roads.
2. The Trustees reviewed the OTARMA Risk Control Action Taken form and it will be submitted by email.

NEW BUSINESS:

1. None

PAY BILLS:

Trustee Ristas moved to **pay the bills** provided the fiscal officer says the funds are in place. Trustee Woodrum seconded the motion. All voted yes. Motion passed.

ADJOURNMENT: Trustee Ristas moved to **adjourn the meeting at 8:45 pm.** Trustee Woodrum seconded the motion. Meeting adjourned.

NEXT MEETING: Board of Trustees Meeting Monday April 4, 2022 @ 7:30 p.m. at 42 Court Street, Kipton, Ohio

Trustees

Fiscal Officer