

CAMDEN TOWNSHIP BOARD OF TRUSTEES

JANUARY 21 2020

Chairman Trustee Woodrum opened the **January 21, 2020** meeting with the Pledge of Allegiance at 7:30 p.m.

**ROLL CALL:** Hozalski, present; Ristas, present; Woodrum, present; Karney, present

**OTHERS PRESENT:** J. Ciarrone, A. Woodrum, M. Fannin

**AUDIENCE PARTICIPATION:** None

**MINUTES:** Trustee Woodrum moved to approve the **January 6, 2020** minutes as written/corrected. Trustee Ristas seconded the motion. All voted yes. Motion passed.

**ZONING INSPECTOR'S REPORT:**

1. None

**FIRE CHIEF'S REPORT:** A. Woodrum

1. Fire Chief Woodrum met with Henrietta Twp to give them a year-end report. He mentioned a possible increase in the fire protection contract fee based on inflation. Trustee Woodrum read a draft letter to send to the Henrietta Trustees with a proposed fee increase to \$8500/year. The contract expired December 31, 2019.

**20-32**

Trustee Ristas moved with **Resolution #20-32** to approve the Fire Protection contract with Henrietta Twp with the following revisions from previous years: Fee changed to \$8,500 annually with a term of three years beginning Jan. 1, 2020 and expiring Dec. 31, 2022. Trustee Hozalski seconded the motion. All voted yes. Resolution passed.

2. No news on the grant.

**MAINTENANCE:** Helms absent

1. Jim Woodrum and Chad Woodrum took the fire truck and with D. helms assistance blew out the plugged culvert on Baird Rd. and Rt. 20.
2. Trustee Ristas will follow up on clean up communications for the Underwood property at 48715 St. Rt. 303 where the fire debris has not been cleaned up.

**TRUSTEES REPORT:**

1. Trustee Woodrum communicated with the county tax department about upcoming levy renewals. This can be placed on the ballot three times starting with the November 2020 election. Trustee Woodrum would like to Investigate the impact of transferring mills from the road levy to the fire levy. FO Karney wants to verify that this action would not result in loss of State of Ohio rollback funds. C. Karney will set up meeting with LC Auditor tax settlement dept. to get answers on levy procedures and options.
2. Trustee Hozalski indicated that the furnace at the 303 facility needs to be replaced. Wellington Indoor Comfort was contacted and gave us a replacement price of \$7,895 with 20% down payment required in advance of work performed.

**20-33**

Whereas the replacement of the furnace is on an emergency basis with the upcoming rentals during very cold weather and with the need to stay with the same vendor as the other two furnaces in the building, Trustee Hozalski moved with **Resolution # 20-33** to accept the proposal from Wellington Indoor Comfort for \$7,895 with 20% down (\$1,579) for the purchase of a new Lennox furnace and air conditioning unit for the 303 hall. Trustee Ristas seconded the motion. All voted yes. Resolution passed.

3. Trustee Hozalski was contacted by Carolyn Husted requesting information on the current location of the old Camden School sandstone marker. It is now stored in the Maintenance garage and will be moved back to the old Camden School site when fire station is completed.
4. Trustee Hozalski read the draft ordinance obtained from J. Innes, Asst. LC Prosecutor for controlling barking dogs in the township.

**20-34**

Trustee Hozalski moved with **Resolution # 20-34** to approve and adopt the ordinance per ORC Section 955.221 to regulate dogs in the township (see attached). Trustee Ristas seconded the motion. All voted yes. Resolution passed.

5. Trustee Hozalski stated that the fire station planning documents that are still in consultant Larry Knoble's possession should be returned to us. Trustee Woodrum will contact L. Knoble.

6. Trustee Ristas mentioned that the new custodian didn't want a new mop. He also will review the cleaning procedures with the new custodian. A lock box will be installed at the Court Street office for the return of the recycle building and the recycle bldg. rental contract will be revised to reflect this change.
7. Trustee Ristas has been working with the LC health dept to schedule a meeting at the 303 complex for May 5 to explain the new septic system regulations. Kipton Village and surrounding townships will be invited to attend.
8. Trustee Ristas reported that no one was pulled for the ODOT random drug test.

**FISCAL OFFICER'S REPORT:**

1. C. Karney reported that the Memorial Parade CD with Huntington will expire on Feb. 3; rates and terms from Huntington were provided for discussion.

**20-35**

Trustee Ristas **moved** with **Resolution #20-35** to *renew the Memorial Parade CD with Huntington Bank when it expires Feb. 3., 2020 1.55% for a term of 6 months.* Trustee Woodrum seconded the motion. All voted yes. Resolution passed.

2. C. Karney reported that on the Jan. 8 Certificate of Estimated Resources from the LC Auditor, the real estate taxes column contained the estimated revenue from NEXUS. According to the LC Tax settlement Dept., these funds will be apportioned to four funds based on millage and we cannot use these funds for our capital project. It was recommended that we consult with bond counsel (Bricker and Eckler) that drafted Resolution #18-101 in 2018 to direct NEXUS funds to our fire station capital projects fund.

**20-36**

Trustee Ristas **moved** with **Resolution #20-36** to *contact bond counsel, Bricker & Eckler that drafted Resolution # 18-101 to answer questions about the resolution set up to direct NEXUS funds to a Capital Projects fund and to approve any attorney fees involved with this request.*

Trustee Woodrum seconded the motion. All voted yes. Resolution passed.

Fiscal Officer will send an email to attorneys Bricker & Eckler.

3. Reports to initial: December Fund Status, Dec Payment, & Receipt listing, Dec. StarOH, bank Statement, Farmers Savings Bank Jan Statement
4. MTD Reports for information: MTD Receipt and payment listings.

**OLD BUSINESS:**

1. Trustee Woodrum has obtained information about a loan from USDA to help fund the fire station construction. The application forms are saved on C. Karney's computer under Fire documents.
2. Reminder about the Feb. 6 Joint Zoning meeting 7:00pm.

**NEW BUSINESS:**

**20-37**

1. Trustee Ristas **moved** with **Resolution #20-37** to *certify the Camden Township 2019 road Mileage at 17.19 miles.* Trustee Woodrum seconded the motion. All voted yes. Resolution passed.
2. C. Karney received a form from the 2020 Census Bureau requesting certification of the township boundaries.

**20-38**

Trustee Hozalski **moved** with **Resolution #20-38** to *certify that there have been no township Boundary changes.* Trustee Ristas seconded the motion. All voted yes. Resolution passed and Trustee Hozalski signed the form.

3. Discussion on Community Recycling Incentive grant. J. Ciarrone attended the informational meeting on Jan. 21, 2020 and reported that the deadline for application has been moved forward to April 15. There was no information yet on the dollar amount to apply for. The research required to find recycled items is very time consuming and there is no reimbursement for the time spent.

**20-39**

4. Trustee Ristas **moved** with **Resolution #20-39** to *not apply for the Community Recycling Incentive grant this year.* Trustee Hozalski seconded the motion. All voted yes. Resolution passed.

**20-40**

5. Trustee Woodrum **moved** with **Resolution #20-40** to *appoint Chairman Trustee Ristas to be the credit card compliance officer for 2020 with duties as described in the credit card policy.* Trustee Hozalski seconded the motion. All voted yes. Resolution passed.

**PAY BILLS:**

Trustee Ristas **moved to pay the bills** providing the fiscal officer says the funds are in place.  
Trustee Hozalski seconded the motion. All voted yes. Motion passed.

**ADJOURNMENT:** Trustee Woodrum **moved to adjourn** at 9:25 p.m. Trustee Ristas  
seconded the motion. All voted yes. Meeting adjourned.

**NEXT MEETING:** February 3, 2020, 7:30 p.m.                      42 COURT STREET, KIPTON

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Trustees

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Fiscal Officer