

Chairman Trustee Ristas opened the **November 1, 2021** meeting with the Pledge of Allegiance at 7:30 p.m.

**ROLL CALL:** Trustee Ristas, present; Trustee J. Woodrum, present; Trustee Hozalski, present; Fiscal Officer Ciarrone, present.

**OTHERS PRESENT:** N. Pippert, A. Woodrum, P. Brubaker, C. Allomong

**AUDIENCE PARTICIPATION:** Ms. Pippert was here to express concern with activity going on in the cemetery, mostly cars going through from approximately 2 pm to 6 pm. Trustee Hozalski thought it might be employees from Green Circle Growers on their lunch break. One of the Trustees will contact the Sheriff to inspect the area periodically and the Maintenance Supervisor will keep an eye out for any unusual activity.

**MINUTES:** Trustee Hozalski moved to approve the **October 18, 2021** without correction. Trustee Woodrum seconded the motion. All voted yes. Motion carried.

**ZONING INSPECTOR'S REPORT:**

1. There were five new conditional use renewal permits in October:

- Dostall Farms #21-26
- The Grainery #21-27
- Gardenscaping by Joanna #21-28
- The Quilting Shantz #21-29
- Stockyard Express #21-29

2. The Zoning Inspector turned in the end-of-the year report to the Lorain County Auditor.

3. Zoning Inspector Allomong requested L. Urbin from the Lorain County Auditor's office to check into construction of the Green Circle garage on State Route 20.

**FIRE CHIEF'S REPORT**

1. The Assitance to Firefighter Grant for new Self-contained breathing apparatus (SCBA "air packs" is in process. The manufacturer of the SCBA mentioned to our Fire Chief that after November 20<sup>th</sup> there will be a 12% increase in equipment costs. We will work to get the notice to bidders out prior to our next Board meeting and hold a special meeting if necessary to authorize purchase of the new equipment.

**#21-76**

Trustee Ristas moved with **Resolution #21-76** to authorize advertising for bids for the new SCBA equipment for the Camden Fire Department beginning November 4<sup>th</sup> 2021 with a special meeting to be held November 18<sup>th</sup> to open sealed bids. Public notices will be posted on both our website and in the local newspaper. Trustee Hozalski seconded the motion. All voted yes. Resolution was adopted.

2. The Camden Fire Department will be working with the Wellington Fire District in order to submit a new grant application for new radios.

**#21-77**

3. Trustee Woodrum moved with **Resolution #21-77** to enter into contract with Lorain County EMA for a specialized technical response team service beginning January 1, 2022 and extending to December 31, 2026. Trustee Hozalski seconded the motion. All voted yea. Resolution was carried.

**MAINTENANCE REPORT:**

1. The Trustees wanted to alert the Maintenance Supervisor about possible salt shortages and to order the winter season salt supply as soon as possible.

**TRUSTEE'S REPORT:**

- CLCJAD Ambulance Report: 4 runs for the month of September
- LORCO Report: None
- ODOT Random Drug Test: No one drawn
- RLCWA Report: Trustee Ristas' term is up and he would like to continue on the RLCWA Board.

1. Trustee Hozalski got a call from Don Romancak from the Lorain County Storm water District regarding a survey for the Gifford/Bronson Roads ditch project. This will cost the township \$1000 and the county will pay \$4000.
2. ODOT Township Stimulus Grant application for a culvert replacement on Rowell Road is being submitted this week. A map of the proof of right of way will be obtained and sent with the other materials.
3. ODOT will also receive the specifics for the Jake Brake sign placement this week from Trustee Ristas and the Fiscal Officer.
4. Trustee Woodrum will open the 303 facility tomorrow morning to be used as a polling place for the November 2 elections.

**FISCAL OFFICER’S REPORT:**

**#21-78**

1. At the Fiscal Officer’s request, Trustee moved with **Resolution #21-78** to authorize an intra-fund transfer of \$696.71 from various accounts in fund 2272 to account 2272-220-190 for the November Fire Department wages. Trustee Hozalski seconded the motion. All Trustees voted yes and the Resolution was adopted.
2. Camden Township has received an inquiry from the State Auditor’s office for our 2022 audit. They will use an independent outside auditor firm and pool our township with six other area entities.
3. The Fiscal Officer reported that he had contacted the Lorain County Auditor to discuss options for the impending Green Circle Growers tax payback. He has not heard back from the Auditor’s office regarding this matter.

**OLD BUSINESS:**

**#21-79**

4. At the Fiscal Officer’s request, Trustee Ristas moved with **Resolution #21-79** to authorize payment to Mercy Occupational Health services to do a basic audit of our CDL driver personnel records to ensure compliance with State ODOT requirements. The cost for the basic audit will be \$65/hr up to 3 hours total. Trustee Woodrum seconded the motion. All voted yes. The Resolution was adopted.

**PAY BILLS:**

Trustee Ristas **moved to pay the bills** providing the fiscal officer says the funds are in place. Trustee Woodrum seconded the motion. Both voted yes. Motion passed.

**ADJOURNMENT:** Trustee Ristas moved **to adjourn the meeting at 9:02 pm.** Trustee Woodrum seconded the motion. Meeting adjourned.

**NEXT MEETING:** Board of Trustees Meeting: Monday, November 15, 2021 @ 7:30 p.m. at 42 Court Street, Kipton, Ohio.

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Fiscal Officer

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Trustees