

Chairman Trustee Ristas opened the **December 6, 2021** meeting with the Pledge of Allegiance at 7:30 p.m.

ROLL CALL: Trustee Ristas, present; Trustee J. Woodrum, present; Trustee Hozalski, present; Fiscal Officer Ciarrone, present.

OTHERS PRESENT: P. Brubaker, A. Woodrum, C. Allomong

AUDIENCE PARTICIPATION: None.

MINUTES: Trustee Hozalski moved to approve the **November 15, 2021** meeting minutes with corrections. Trustee Ristas seconded the motion. All voted yes. Motion carried.

Trustee Woodrum moved to approve the **November 18, 2021** Special Meeting minutes as written. Trustee Ristas seconded the motion. All voted yes. Motion carried.

ZONING INSPECTOR'S REPORT:

1. Schaun Acres RV Park was issued a zoning conditional use permit #21-30
2. The file and paperwork for D. Wiley was given to ZBA secretary M. Hozalski and he set up a zoning variance meeting for a property split on December 16 at 7 pm at the township hall.
3. Call from J. Dostall about water standing on property due to Green Circle Growers construction. Trustee Woodrum was contacted and read a letter from Mr. Dostall. He couldn't be at the meeting due to having Covid.
4. There were a few other calls about the Bickel/Sandrock property on State Route 511.

FIRE CHIEF'S REPORT

1. Saturday will be the annual township Santa Claus visit with the Fire Department. The announcement is on the Fire Department Facebook and will go up on our township website.
2. The electric was hooked up for the gear dryer with invoice coming from Dad's Electric. Also, an AED battery has been ordered and will be on the next credit card statement. Both items will be paid with Cares Act funds.
3. Kipton Village was inquiring about a contact for Fire Department services. Trustee Ristas will look into it with Mayor Meilander and Village Council President Cornelius.

#21-83

4. Trustee Ristas moved with **Resolution 21-83** to hire Max Anderson as a firefighter on the department pending paperwork. Trustee Hozalski seconded the motion. Both voted yes. Resolution passed.

MAINTENANCE REPORT:

1. The new signs from ODOT have been received and will be erected.

#21-84

2. Trustee Hozalski moved with **Resolution 21-84** to accept the quote of \$4620 and participate in the mower exchange program for two mowers. Trustee Ristas seconded the motion. All voted yes. The resolution was adopted.
3. Trustee Hozalski accepted the quote for \$2400 for Grogg Heating & Cooling to install a new SRP 80,000 BTU heater at the Recycle building.

TRUSTEE'S REPORT:

- CLCJAD Ambulance Report: No report
- LORCO Report: No report
- ODOT Random Drug Test: None
- RLCWA Report: No report

1. Trustee Ristas received a complaint from a neighbor concerning cleanup at the Cruz property on Baumhart Road. He will continue to look into this matter and consult with Carlisle Township zoning.

#21-85

2. Trustee Ristas moved with **Resolution 21-85** to send a second letter to M. Lance on Betts Rd. regarding cleanup of her property following a complaint from another residence. This letter will be sent registered and require a response. Trustee Woodrum seconded the motion. All voted yes. The resolution was adopted.

FISCAL OFFICER’S REPORT:

1. The office received a report by a hall renter last weekend that three chairs were busted up at Recycle Building. The custodian will look into it.

#21-86

2. Trustee Ristas moved with **Resolution 21-86** to set January 3rd as the date for the 2022 organizational meeting prior to the regular board meeting. Trustee Hozalski seconded the motion. All voted yes and the resolution was adopted.

3. The 2022 temporary budget will be presented at the next meeting.

4. Information was distributed to the Maintenance Supervisor and Fire Chief about grants from OTARMA for safety equipment. Deadline is the end of the year and the Fiscal Officer can prepare the applications if he receives the necessary paperwork, including invoices/receipts.

5. The township is partnering with Mercy Occupational Health to monitor drivers who hold a commercial driver’s license (CDL). The Fiscal Officer will work with S. Harvan to update our CDL files.

OLD BUSINESS:

1. None

NEW BUSINESS:

1. The LCTA Christmas Banquet is December 16 at New Russia Township hall.

2. The Zoning Commission will hold their last quarterly meeting December 8.

PAY BILLS:

Trustee Ristas **moved to pay the bills** providing the fiscal officer says the funds are in place. Trustee Hozalski seconded the motion. All voted yes. Motion passed.

ADJOURNMENT: Trustee Ristas moved **to adjourn the meeting at 9:01 pm**. Trustee Woodrum seconded the motion. Meeting adjourned.

NEXT MEETING: Board of Trustees Meeting: Monday, December 20, 2021 @ 7:30 p.m. at 42 Court Street, Kipton, Ohio.

Fiscal Officer

Trustees