

Chairman Trustee Hozalski opened the **January 2, 2023** Organizational Meeting with the Pledge of Allegiance at 7:00 p.m.

ROLL CALL: Hozalski, present; Woodrum, present; Ristas, present; Ciarrone, present

OTHERS PRESENT: None

AUDIENCE PARTICIPATION: None

MINUTES: The December 19, 2022 minutes will be approved at next regular meeting.

2023 ORGANIZATIONAL RESOLUTIONS:

23-01

Trustee Ristas moved to set the IRS 2023 mileage rate at \$.62.5/mi. Trustee Woodrum seconded the motion. All voted yes. Motion passed.

23-02

Trustee Hozalski moved to establish annual salaries for 2023 as: \$23,816 for current Fiscal Officer Ciarrone and \$13,608 for Trustees Ristas, Woodrum, and Hozalski, the maximum allowed by the ORC. Trustee Ristas seconded the motion. All voted yes. Motion passed.

23-03

Trustee Ristas moved to nominate Trustee Hozalski Chairman of Trustees for 2023. Trustee Woodrum seconded the motion. All voted yes. Motion passed and Trustee Hozalski accepted.

23-04

Trustee Ristas moved to nominate Trustee Woodrum as Vice Chairman of Trustees for 2023. Trustee Hozalski seconded the motion. All voted yes. Motion passed and Trustee Woodrum accepted.

23-05

Trustee Ristas moved to hire Adam Woodrum as Fire Chief of the Camden Fire Department for 2023 with an annual salary of \$7,500 paid monthly and to also pay him a wage of \$17.00/hr for each emergency response, hours at offsite training and for time and costs for court proceedings related to Fire Department matters. Trustee Hozalski seconded the motion. Trustee Woodrum abstained. Both voted yes. Motion carried.

23-06

Trustee Hozalski moved to establish a rate of pay for 2023 for the Assistant Fire Chief(s) of \$15.00/hr and pay the Fire Department Captains \$14.00/hr and the Volunteer Fire Fighters \$13.00/hr all paid monthly. Trustee Ristas seconded the motion. Both voted yes. Trustee Woodrum abstained. Motion passed.

23-07

Trustee Hozalski moved to rehire Charles Allomong Jr. as Zoning Inspector of Camden Township for the year 2023 at an annual salary of \$5500 paid monthly. He will also be paid \$17.00/hr for court time and zoning related expenses. Camden Township will pay for expenses for long distance phone calls, postage, office supplies and parking fee related to zoning matters. Trustee Woodrum seconded the motion. All voted yes. Motion passed.

23-08

Trustee Ristas moved to establish the hourly rate for part-time employees for 2023: for part-time Maintenance employees \$17.00/hr and for part-time employees with a CDL at \$18.00/hr to be paid monthly. The part-time Fiscal Officer Assistant pay is established at \$18.00/hr and part-time Custodian pay at \$20.00/hr, paid monthly. Pay may be adjusted in specific cases by the Trustees. Trustee Hozalski seconded the motion. All voted yes and the motion passed.

23-09

Trustee Ristas moved to hire the following part-time Maintenance employees for 2023: John Johnson, Luke Fannin, and Becky Wright at the hourly rate for which the employee qualifies. Trustee Woodrum seconded the motion. All voted yes. Motion carried.

23-10

Trustee Ristas moved to hire part-time Fiscal Officer Assistant employee Cherie Parrish as needed at the rate of pay for Fiscal Officer Assistant employees. Trustee Hozalski seconded the motion. All voted yes. The motion passed.

23-11

Trustee Woodrum moved to give authorization to township officers, road maintenance and the Fire Chief to incur obligations of \$3500.00 or less on behalf of the township without prior certification. Trustee Ristas seconded the motion. All voted yes. Motion carried.

23-12

Trustee Woodrum moved to give authorization to the Fiscal Officer to make necessary adjustments to balance accounts for actual expenditures and amending appropriations with resolutions accordingly. Trustee Ristas seconded the motion. All voted yes. Motion passed.

23-13

Trustee Woodrum moved to pay upon request OTA membership dues, OTA winter conventions, and training costs, county and state dues for (3) Trustees and the Fiscal Officer; to pay the required registration fees, mileage, lodging, and meals (up to \$75 with receipts) expenses for each of the members of the Board and Fiscal Officer who attend the OTA Convention or other warranted events/meetings/training during the year 2023. Trustee Ristas seconded the motion. All voted yes. Motion passed.

23-14

Trustee Hozalski moved to continue Camden Township’s investment policy for 2023. Camden Township will invest funds through certificates of deposit, savings accounts, money market accounts, interest bearing checking accounts and government investment pools. Trustee Ristas seconded the motion. All voted yes and the motion passed.

23-15

Trustee Hozalski moved to maintain Huntington National Bank as depository for 2023 and to continue to invest in the StarOhio government investment pool. Trustee Ristas seconded the motion. All voted yes. The Motion passed.

23-16

Trustee Hozalski moved to approve cemetery fees for 2023 (costs may be adjusted if necessary) as follows:

CEMETERY FEES

<u>CEMETERY GRAVE FEES</u>	<u>FOUNDATIONS</u>
Residents* -----\$350.00 per grave	Single-----\$175.00
Non-Resident -- \$900.00 per grave	Double-----\$275.00

* Resident lives in Camden Township or Kipton Village

GRAVE OPENING/CLOSING FEES

<u>REGULAR</u>	<u>CREMATION URNS</u>
Monday – Friday----- \$450.00	Monday-Friday-----\$200.00
Weekends & Holidays-----\$500.00	Weekends & Holidays-----\$225.00

Trustee Ristas seconded the motion seconded the motion. All voted yes and the motion carried.

23-17

Trustee Ristas moved to keep the zoning fee schedule as printed. Fees may be adjusted due to costs of materials. Trustee Hozalski seconded the motion. All voted yes. Motion passed.

ZONING FEE SCHEDULE

FEE TO CALL SPECIAL MEETING BY RESIDENT	\$250.00
INSPECTION FEE FOR CONDITIONAL ZONING	\$ 25.00
FEE FOR ZONING APPLICATION:	
New Residence (up to 1,999 sq. ft.)	\$150.00
New Residence (2000 sq. ft. and larger)	\$200.00
Barns (12’x12’ to 24’x24’ non-agricultural)	\$ 25.00
Barns (larger than 24’x24’ non-agricultural)	\$ 50.00
Enlarge Foundation for Expansion	\$ 25.00
Unattached Building (non-agricultural)	\$ 25.00
Pond or Swimming Pool (non-agricultural)	\$ 25.00
Erection of Sign (non-agricultural)	\$ 25.00

PLEASE NOTE: FEES FOR ZONING CERTIFICATE APPLICATION WILL BE DOUBLED IF ZONING CERTIFICATE IS NOT OBTAINED BEFORE CONSTRUCTION BEGINS.

COST OF ZONING BOOKS (each):	
New Resident	FREE
Resident	\$15.00
Non-Resident	\$30.00
CD version	\$ 5.00

DRIVEWAY CULVERT INSTALLATION:
Township to provide and install stone and pipe \$325.00

Any Driveway Culvert Wider Than 24 Feet Will Be Charged \$19.00 per Foot Additional To the \$425.00 Culvert Installation Fee. Fees may be adjusted due to costs of materials.

23-18

Trustee Hozalski moved to set the zoning wages at: \$50 per meeting for members and \$75 per meeting for Secretary and Chairperson paid monthly. Trustee Ristas seconded the motion. Both voted yes. Woodrum abstained. Motion passed.

23-19

Trustee Hozalski moved to renew all policies in place in the employee manual. Trustee Ristas seconded the motion. All voted yes. Motion carried.

23-20

Trustee Ristas moved to renew the full-time Maintenance Supervisor contract for 2023 at the rate of pay of \$25/hr, overtime at 1.5 of regular wage (\$37.50/hr), vacation of 3 weeks, sick time (4 hr/mo), 10 holidays and comp time up to 120 hrs. paid semi-monthly. Trustee Woodrum seconded the motion. All voted yes. Motion passed.

23-21

Trustee Woodrum moved to approve the security deposits and rental fees for the 303 complex and recycle building per the schedule below. Trustee Hozalski seconded the motion. All voted yes. Motion carried.

303 COMPLEX:

Mon – Thurs Meetings-----\$175 rent plus \$75 security deposit
*Fri – Sun. (Twp resident)-----\$250 rent plus \$75 security deposit
* Fri. – Sun. (non resident)-----\$425 rent plus \$125 security deposit
Funeral Dinner for township residents or Camden resident burial – Free after \$75 security deposit.

RECYCLE BUILDING:

Township residents-----\$40 rent plus \$25 security deposit
Non-resident-----\$75 rent plus \$25 security deposit

23-22

Trustee Hozalski moved to reaffirm the meeting schedules set by Resolution #19-163: To hold the 2023 Board of Trustees meetings as follows: “Two meetings will be held each month on the 1st and 3rd Monday. All regular meetings are held at 7:30 pm at 42 Court St. Kipton unless otherwise advertised. If a meeting date falls on a holiday, the meeting will be held the next night, Tuesday. The Zoning Commission meetings for 2023 will be: March 8, June 14, September 13, and December 13 at 7:00 pm at 42 Court St. Kipton.” Trustee Ristas seconded the motion. All voted yes. Motion passed.

23-23

Trustee Hozalski moved to appoint Jeff Linn as Deputy Fire Prevention Officer for the Camden Fire Department for 2023. Trustee Woodrum seconded the motion. All voted yes. Motion passed.

ADJOURNMENT: Trustee Hozalski moved to adjourn at 8:10 pm. Trustee Ristas seconded the motion. All voted yes. Meeting adjourned.

NEXT MEETING: January 2, 2023 (Regular Meeting) 7:30 p.m. 42 COURT STREET, KIPTON

Fiscal Officer

Trustees